

STATE PLAN FOR INDEPENDENT LIVING (SPIL)

Rehabilitation Act of 1973, as Amended, Chapter 1, Title

VII

PART B - INDEPENDENT LIVING SERVICES

Part C - Centers for Independent Living

State: Guam

FISCAL YEAR: 2025

Effective Date: September 30, 2024

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Executive Summary

The island of Guam is located in the Western Pacific and is an unincorporated territory of the United States with an estimate population of over 165,000 people. The indigenous people of Guam are called CHamorus. Guamanians (Guam residents) are U.S. citizens by birth. Guam's population is comprised of 41% CHamorus, 29% Filipinos, 7.8% Chuukese (from the Federated States of Micronesia), and 8.7% from other groups, including other states from the Federated States of Micronesia¹ (FSM) and Palau.

The Department of Integrated Services for Individuals with Disabilities (DISID) was established under Guam Public Law 24-16 in 1997 as the designated single point of entry agency that provides, promotes, and ensures a continuum of lifelong programs and services that allows for independence, productivity, and inclusion of people with disabilities into the community. DISID is the designated state entity for the Guam Statewide Independent Living Council.

This Guam State Plan for Independent Living serves as the blueprint for the inauguration of the Guam Statewide Independent Living Council (SILC). Having remained inactive for an extended period, the Council was established this past year and has made progress in initiating independent living services for island's residents with disabilities.

The plan delineates objectives intended for the formal establishment of the Guam Statewide Independent Living Council (SILC). This includes the selection and comprehensive training of council members. Furthermore, the Guam SILC will actively seek collaboration with other states and territories for assistance in center establishment, the adoption of by-laws and procedures, and the assimilation of best practices prevalent in the independent living paradigm.

Section 1: Mission, Goals, Objectives, and Activities

1.1 Mission

Mission of the Independent Living Network and the SPIL.

The mission of the Guam State Plan for Independent Living is to systematically promote and support self-determination, independence, and community integration for people with disabilities living on Guam, reflecting the diverse cultures and traditions of the island.

1.2 Goals

Goals of the IL Network for the three-year period of the plan.

Goal 1: Build the IL network.

Goal 2: Increase knowledge of responsibilities and functions of SILC and the Guam CIL by SILC members.

Goal 3: Promote Guam's emergency and natural disaster preparedness plan.

¹ Guam State Data Center, Population Projection, 2011-2020(2011); Guam Statistical Yearbook – 2016 (2017)

Goal 4: Promote and expand the emergency online registry individuals with disabilities.

1.3 Objectives

Objectives for the three-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.

Geographic scope: Guam is approximately 30 miles long and 4 to 12 miles wide and has an area of 212 square miles which consists of mostly rural areas with the northern end of the island being the most populated.

Goal 1: Build the IL network and support the Center for Independent Living.

Objectives:

Desired Outcomes	Target Dates	Indicators
Collaborate with existing Independent Living Centers to obtain knowledge and insight on operation, best practices, service options, that can meet the needs of Guam’s diverse population.	September 2024	Communication logs between Guam SILC and at least two centers. Trip report from site visit to at least two centers.
Obtain technical assistance and/or mentorship to build the Guam SILC.	September 2024	Receive intensive support from ILRU. Contract with mentor. Trip report from conferences.
Promote the grant for the CIL.	July 2024	Grant submitted.

Goal 2: Increase knowledge of responsibilities and functions of SILC and the Guam CIL by SILC members.

Desired Outcomes	Target Dates	Indicators
Train members on the philosophy of IL, the applicable laws, and the purpose and responsibilities of the Guam SILC.	September 2024	All Guam SILC members trained.
Attend technical assistant trainings and conferences on developing independent living centers and services.	September 2024	At least half of Guam SILC members attend at least one TA training (webinars, conferences)

Goal 3: Promote Guam’s emergency and natural disaster preparedness plan.

Desired Outcomes	Target Dates	Indicators
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Review Guam’s emergency and natural disaster preparedness plan to ensure IWDs are integrated into the plan and receive timely and appropriate services after emergencies or disasters.	Dec 2024	Guam’s emergency and natural disaster preparedness plan includes IWDs.
Provide support in disseminating information on the plan and develop alternative modes of communicating the plan (large print, Braille, and so forth)	Dec 2024	Attend at least two community fairs and provide outreach materials, including in accessible formats.

Goal 4: Promote and expand the emergency online registry individuals with disabilities.

Desired Outcomes	Target Dates	Indicators
Disseminate information regarding the emergency online registry and the registration process for IWDs during outreach activities.	December 2024	Attend at least two community fairs.
Collaborate with the Guam Fire Department to automate the online registry and develop procedures on using the registry.	December 2024	Procedures developed with the Guam Fire Department.

1.4 Evaluation

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

The Guam SILC will evaluate the plan every quarter to measure progress towards achieving the objectives, goals, and mission. The Guam SILC will work with DISID to overcome any obstacles in implementing the plan.

1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the SPIL Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

For this plan, funds will come from Title VII Funds, Chapter 1, Part B. State government funds include matching funds in compliance with section 712(b) of the Act through in-kind donations from DISID, the DSE.

Fiscal Year(s): 2025					
Sources	Projected Funding Amounts and Uses				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative

					costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B					
Chapter 1, Part C					
Other Federal Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion – shall not be \$0)					
Social Security Reimbursement					
Other					
Non-Federal Funds					
Part B State Match	3400				
Other State Match for Funds in SPIL					
State Funds					
Other					

Narrative Section

Describe the financial plan for the use of Federal and non-Federal funds to meet the objectives identified in the SPIL. The financial plan is a summary of the anticipated sources (including, but not limited to, Part B, Part C, I&E, and SSA VR), amounts, and proposed uses of funds to support the SPIL objectives. It is not a detailed budget.

To support the SPIL objectives, the plan for the use of funds includes:

- (1) Publication of SILC state plan and recruitment of members**
- (2) Stipends for council members**
- (3) Accommodations for IWDs for meetings, including transportation, voice relay, interpreters, etc.**
- (4) Clerical assistance for meetings, outreach, and council business**
- (5) Mentorship/technical assistance**
- (6) Computer**

- (7) Laptop
- (8) Projector
- (9) Digital recorder
- (10) Office supplies
- (11) Translation of materials into Braille, large print, or other languages
- (12) Printing of modified materials
- (13) Consultant to work with FEMA on reviewing and revising plan
- (14) Consultant to work on registry for IWDs
- (15) Travel for related conferences and trainings

Section 2: Scope, Extent and Arrangements of Services

2.1 Services

Services to be provided to persons with significant disabilities that promote full access to community life including geographic scope, determination of eligibility, and statewide reach.

The Guam SPIL focus is to establish the council. Therefore, services will depend on awarding of the grant for the Center for Independent Living.

Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Core Independent Living Services, as required: <ul style="list-style-type: none"> – Information and referral – IL skills training – Peer counseling – Individual and systems advocacy – Transition services including: <ul style="list-style-type: none"> ▪ Transition from nursing homes & other institutions ▪ Diversion from institutions ▪ Transition of youth (who were eligible for an IEP) to post-secondary life 			
Counseling services, including psychological, psychotherapeutic, and related services			
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities) Note: CILs are not allowed to own or operate housing.			

Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Rehabilitation technology			
Mobility training			
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services			
Personal assistance services, including attendant care and the training of personnel providing such services			
Surveys, directories and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services			
Consumer information programs on rehabilitation and independent living services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act			
Education and training necessary for living in the community and participating in community activities			
Supported living Note: CILs are not allowed to own or operate housing.			
Transportation, including referral and assistance for such transportation and training in the use of public transportation vehicles and systems			
Physical rehabilitation			
Therapeutic treatment			
Provision of needed prostheses and other appliances and devices			
Individual and group social and recreational services			
Training to develop skills specifically designed for youths who are individuals with disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options			
Services for children			
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities			

Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Appropriate preventive services to decrease the need of individuals with disabilities for similar services in the future			
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities			
Such other services as may be necessary and not inconsistent with the Act			

2.2 Outreach to Unserved and Underserved Populations

Identify steps to be taken regarding statewide outreach to populations that are unserved or underserved by programs that are funded under Title VII, including minority groups and urban and rural populations and how outreach will be conducted to address equity.

The Guam SPIL focus is to establish the council. Outreach for independent living services will depend on awarding of the grant for the Center for Independent Living.

2.3 Coordination

Plans for coordination of services and cooperation between programs and organizations that support community life for persons with disabilities.

Coordination will be done when the Center for Independent Living is established.

Section 3: Network of Centers

3.1 Existing Centers

Current Centers for Independent Living including: legal name, geographic area and counties served, and source(s) of funding. Oversight process, by source of funds, and oversight entity.

Not applicable.

3.2 Expansion and Adjustment of Network

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding, and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase the statewide reach of the Network. (Follow the instructions in Title VII, Part C of the Rehabilitation Act of 1973, as amended.)

Not applicable

Section 4: Designated State Entity

The Department for Integrated Services for Individuals with Disabilities will serve as the entity in Guam designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State.ⁱ

4.1 DSE Responsibilities

- (1) receive, account for, and disburse funds received by the State under this chapter based on the plan;
- (2) provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;
- (3) keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- (4) submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- (5) retain not more than 5 percent of the funds received by the State for any fiscal year under Part B for the performance of the services outlined in paragraphs (1) through (4).

4.2 Administration and Staffing: DSE Assurances

Administrative and staffing support provided by the DSE.

DISID will provide a venue for meetings, office space for the storage of files and supplies, photocopying of materials for meetings, and will support the SILC Resource Plan and SPIL objectives. DISID will receive, disburse, and manage the federal grant funds.

The DISID Director will provide leadership and will direct the work of personnel to manage the funds, including submitting requisitions for services and products. DISID clerical staff will not be used for Guam SILC meetings. Instead, this will be contracted out.

4.3 State-Imposed Requirements

State-imposed requirements contained in the provisions of this SPIL including:ⁱⁱ

- State law, regulation, rule, or policy relating to the DSE's administration, funding, or operation of IL programs and/or establishment, funding, and operations of the SILC
- Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329
- That limits, expands, or alters requirements for the SPIL

None

4.4 Grant Process & Distribution of Funds

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.

DISDI will not be awarding grants of Part B funds.

4.5 Oversight Process for Part B Funds

The oversight process to be followed by the DSE

Describe the oversight process for:

- o Part B (with or without Part C received) oversight by DSE*
- o Other funds included in 1.5 Financial Plan, excluding section 722 part C funds*
- o Other oversight activities*

4.6 722 vs. 723 State

Check one: *To indicate which applies to your state*

722 (if checked, will move to Section 5

723 (if checked, will move to Section 4.7)

4.7 723 States

Order of priorities for allocating funds amounts to Centers, agreed upon by the SILC and Centers, and any differences from 45 CFR 1329.21 & 1329.22.

Not applicable

How state policies, practices, and procedures governing the awarding of grants to Centers and oversight of the Centers are consistent with 45 CFR 1329.5, 1329.6, & 1329.22.

Not applicable

The oversight process to be followed by the DSE.

Not applicable

Section 5: Statewide Independent Living Council (SILC)

5.1 Establishment of SILC

How the SILC is established and SILC autonomy is assured.

Not Applicable

5.2 SILC Resource Plan

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.ⁱⁱⁱ Funding sources may include “Innovation and Expansion (I&E) funds authorized by 29 U.S.C. 721(a)(18); Independent Living Part B funds; State matching funds; [state allotments of Vocational Rehabilitation funding;] other public funds (such as Social Security reimbursement funds); and private sources.”^{iv}

Provide a brief description of how the SILC Authorities will be conducted by the SILC during the years covered in the SPIL.

A description of the SILC's resource plan must be included in the State plan. The plan should include resources for the SILC to fulfill duties and authorities.

Provide a detailed description of all types of resources to be included in the SILC Resource Plan including:

- *Staff/personnel costs;*
- *Operating expenses;*
- *Council compensation and expenses;*
- *Meeting expenses, including public hearing expenses, such as meeting space, alternate formats, interpreters, and other accommodations;*
- *Resources to attend and/or secure training for staff and Council members; and*
- *(Other costs as appropriate.)*

Resources must be necessary and sufficient to ensure the capacity of the SILC to fulfill all the duties and selected authorities (section 705 (c) of the Act). A detailed SILC budget is not required with this SPIL. The SILC is allowed to do resource development.^v

In this initial year Part B funding will be used to meet the goals, and the newly constituted SILC will establish an expanded SPIL when the SILC is in place, which if needed may include additional funds.

Process used to develop the Resource Plan.

Describe the process used by the SILC, CILs (if Part B funds are included), and DSE to determine the amounts and sources of resources to be included in the plan.

Process for disbursement of funds to facilitate effective operations of SILC include Part B funds and the state match at this time. Further development of a resource plan will be a key activity when the SILC has been formed.

Describe what process(es) will be used to disburse funds for the SILC Resource Plan including how such process(es) will ensure timeliness and efficiency, prevent undue hardship on the SILC, and ensure continual (uninterrupted) operations and effectiveness of the SILC.

NOTE: Pursuant to 45 CFR 1329.15(c)(4), the DSE may not include any conditions or requirements in the SILC Resource Plan that may compromise the independence of the SILC.

The Part B funds will be distributed using a request for payment process.

5.3 Maintenance of SILC

How State will maintain the SILC over the course of the SPIL.^{vi}

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Indicate who appoints members to the SILC, how the State ensures that the SILC composition and qualification requirements are met, how the chair is selected, how term limits are maintained, and how SILC vacancies are filled.

Describe how the specific SILC-staffing requirements listed in the SPIL Instrument will be addressed. Concisely describe or cite relevant written policies, procedures, by-laws, technical assistance, and monitoring activities, or other practices.

Describe how the State will ensure that: (all of the following are required)

- *the SILC is established and operating*
- *appointments are made in a timely manner to keep the SILC in compliance with the Act*
- *the SILC is organized in a way to ensure it is not part of any state agency*
- *the SILC has the autonomy necessary to fulfill its duties and authorities, including “[working] with CILs to coordinate services with public and private entities, . . . conducting resource development, and performing such other functions . . . as the [SILC] determines to be appropriate”^{vii}*
- *necessary and sufficient resources are provided for the SILC Resource Plan to ensure the SILC has the capacity to fulfill its statutory duties and authorities^{viii}*

Establishing the policies and processes to meet these assurances will be a key function of establishing the SILC.

Section 6: Legal Basis & Certifications

6.1 Designated State Entity (DSE)

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is **Department of Integrated Services for Individuals with Disabilities.**

Authorized representative of the DSE **Michelle L.C. Perez** Title **Director.**

6.2 Statewide Independent Living Council (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is **Guam Statewide Independent Living Council (SILC).**

6.3 Centers for Independent Living (CILs)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

Not applicable

6.4 Authorizations

6.4.a. The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living. Yes (Yes/No)

6.4.b. The SILC and CILs may legally carryout each provision of the SPIL. Yes (Yes/No)

6.4.c. State/DSE operation and administration of the program is authorized by the SPIL. Yes (Yes/No)

Section 7: DSE Assurances

Michelle L.C. Perez acting on behalf of the DSE Department of Integrated Services for Individuals with Disabilities located at 138 East Marine Corps Drive; J&G Commercial Plaza, Suite C101; Hagatna, GU; (671) 475-4624; michelle.perez@disid.guam.gov

45 CFR 1329.11 assures that:

- 7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the state based on the plan;
- 7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;
- 7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;¹
- 7.4. The DSE assures that the SILC is established as an autonomous entity within the state as required in *45 CFR 1329.14*;
- 7.5. The DSE will not interfere with the business or operations of the SILC that include but are not limited to:
 1. Expenditure of federal funds
 2. Meeting schedules and agendas
 3. SILC board business
 4. Voting actions of the SILC board
 5. Personnel actions
 6. Allowable travel
 7. Trainings
- 7.6. The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:

1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).
- 7.7. The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the state;
- 7.8. The DSE shall make timely and prompt payments to Part B funded SILCs and CILs:
1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;
 2. When necessary, the DSE will advance payments to Part B funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and
 3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

The signature below indicates this entity/agency’s agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with the SILC, and ensure that the SILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for the SILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.¹

Michelle L.C. Perez, Director
 Name and Title of DSE director/authorized representative

 Signature Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance

Clare Camacho acting on behalf of the SILC Guam Statewide Independent Living Council located at 136 Mendiola Dr., Agana Heights, Guam 96910; 671.482.9335; clare671joy@gmail.com 45 CFR 1329.14 assures that:

- (1) The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
- (2) The SILC is composed of the requisite members set forth in the Act;¹
- (3) The SILC terms of appointment adhere to the Act;¹
- (4) The SILC is not established as an entity within a state agency in accordance with 45 CFR Sec. 1329.14(b);
- (5) The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;
 - a. The SILC must inform the DSE if it chooses to utilize DSE staff;
 - b. The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.¹
- (6) The SILC shall ensure all program activities are accessible to people with disabilities;
- (7) The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;
- (8) The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.¹

Section 8.2 Indicators of Minimum Compliance

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

(a) STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS. –

- (1) SILC written policies and procedures must include:
 - a. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
 - b. A method for identifying and resolving actual or potential disputes and conflicts of interest that are in compliance with State and federal law;
 - c. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
 - d. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
 - e. A process and timeline for advance notice to the public for SILC “Executive Session” meetings, that are closed to the public, that follow applicable federal and State laws;

- i. “Executive Session” meetings should be rare and only take place to discuss confidential SILC issues such as but not limited to staffing.
 - ii. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
 - f. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
 - g. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
 - h. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).
- (2) The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.
- (3) The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center’s SILC training curriculum.
- (4) The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
- a. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state’s centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.
 - b. All meetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
 - c. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
 - d. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
 - i. proximity to public transportation,
 - ii. physical accessibility, and
 - iii. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
 - e. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
- (5) The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:

- a. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
- (6) The SILC State Plan resource plan includes:
- a. Sufficient funds received from:
 - i. Title VII, Part B funds;
 - 1. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
 - ii. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
 - iii. Other public and private sources.
 - b. The funds needed to support:
 - i. Staff/personnel;
 - ii. Operating expenses;
 - iii. Council compensation and expenses;
 - iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;
 - v. Resources to attend and/or secure training and conferences for staff and council members and;
 - vi. Other costs as appropriate.

The signature below indicates the SILC’s agreement to comply with the aforementioned assurances and indicators:

Clare Camacho

 Name of SILC chairperson

 Signature Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 9: Signatures

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the Guam Statewide Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL’s content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is September 30, 2023

SIGNATURE OF SILC CHAIRPERSON

DATE

Clare Camacho

NAME OF SILC CHAIRPERSON

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

(INSERT ADDITIONAL CILS AS NEEDED)

Electronic signatures may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

¹ 1329.17(d)(2)(iii)

APPENDIX A
OPTIONAL CHECKLIST FOR SPIL DEVELOPMENT

The plan shall be reviewed and revised not less than once every three years to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of Independent Living services in the state;
- The development and support of a statewide network of centers for independent living (CILs); and
- Working relationships and collaboration between:
 - Centers for independent living;
 - Entities carrying out programs that provide independent living services, including those serving older individuals;
 - Other community-based organizations that provide or coordinate the provision of housing, transportation, employment, information and referral assistance, services, and supports for individuals with significant disabilities; and
 - Entities carrying out other programs providing services for individuals with disabilities.

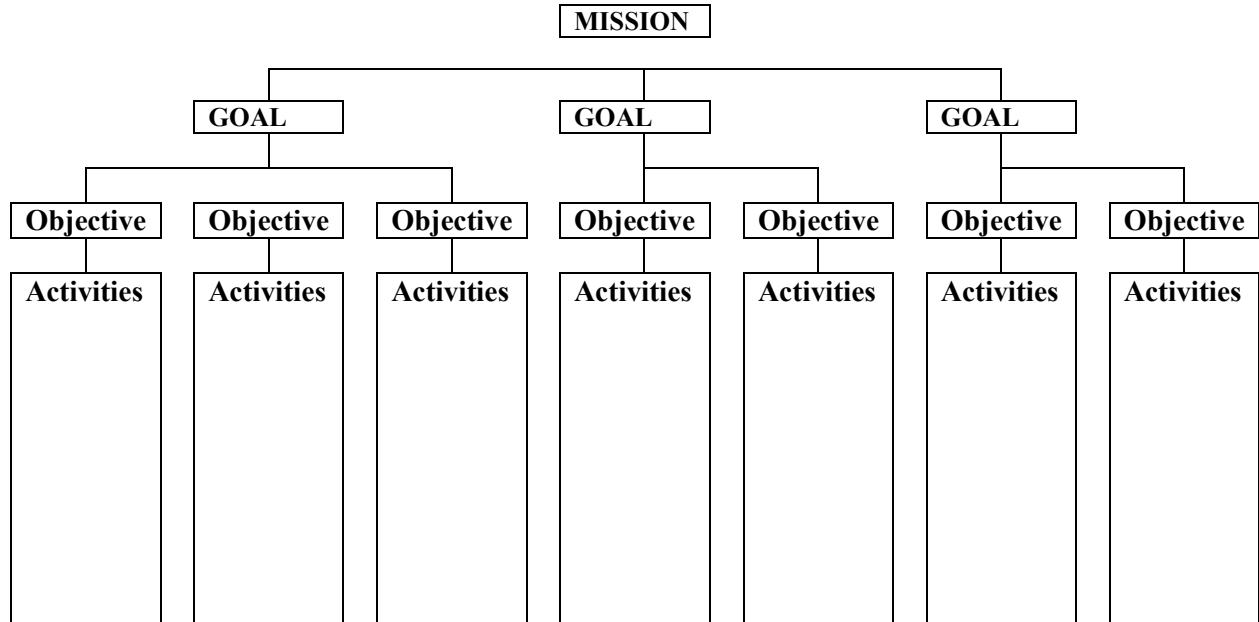
1. How did the SILC and CIL directors meet the aforementioned requirements during the SPIL development process?
2. What steps were taken to ensure full participation by the directors of CILs in the state?
3. How was public input, to include culturally and linguistically diverse populations, gathered before the SPIL was drafted?
4. Did the SILC provide the following when gathering both public input and feedback? (check yes or no)
 - Appropriate and sufficient notice of public forums/meetings? Yes No
 - Accessibility of notice and location(s), including language accessibility, of public forums/meetings? Yes No
 - Alternate formats, including multiple languages when necessary, of all materials provided at public forum/meetings? Yes No
 - Translations (into primary language(s) of large numbers of attendees and prospective attendees) of all materials provided at public forum/meetings? Yes No
 - Reasonable accommodation to individuals with disabilities who rely on alternative modes of communication including sign language interpreters and audio loops/assistive listening devices? Yes No
 - Translation, language interpretation, and/or proceedings in multiple languages for individuals with disabilities who are not proficient in English? Yes No

- Alternate formats of the Draft SPIL? ___ Yes ___ No
 - Were any state imposed requirements made available to the public at or prior to the public forums/meetings? ___ Yes ___ No
5. How was public input used in the development of the SPIL?
 6. What changes were made to the SPIL as a result of public comment/feedback?
 7. What process was used to secure the approval of SILC and CILs prior to submission of the SPIL?

**APPENDIX B
SPIL PLANNING TOOLS**

These samples are provided to assist the SILC and CILs in the development process.

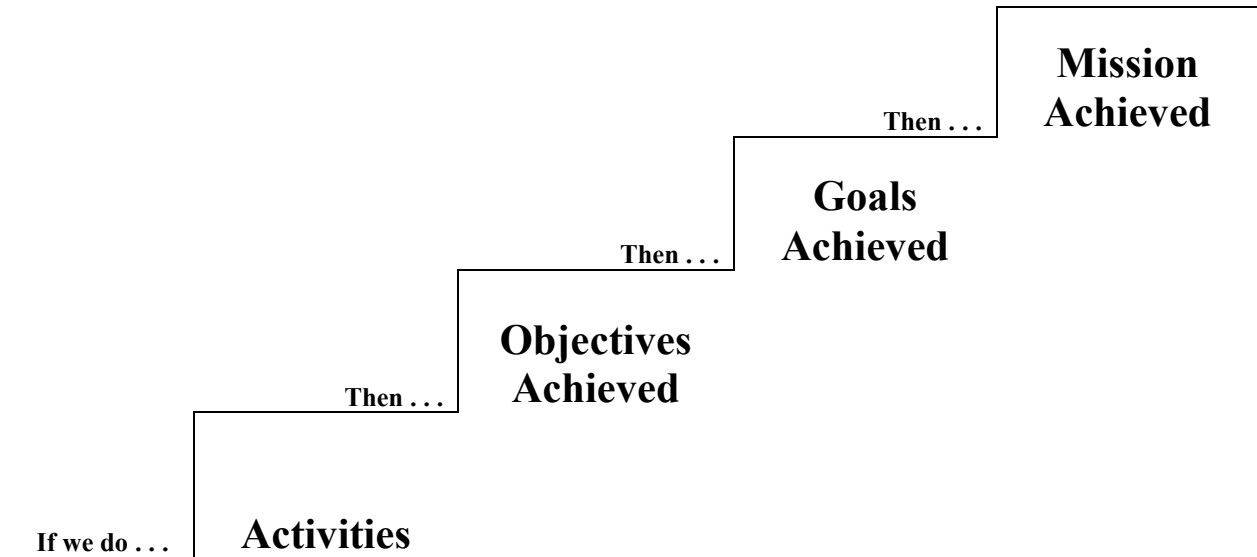
SPIL LOGIC MODEL



**APPENDIX C
FULL SPIL PLANNING TABLE**

Specific Objective	Specifics of Each Objective				Action Strategy for Achieving Each Objective				
	Measurable Indicators	Geographic Scope	Target Performance Level for Year 3	Target Progress Between Now and Year 3	Necessary Activities	Lead Organization	Key Partner(s)	Resources Needed	Funding Sources

**APPENDIX D
THE CONCEPTUAL CHAIN**



ⁱ Sec. 704(c).

ⁱⁱ 45 CFR 1329.17(g).

ⁱⁱⁱ Sec. 704(b), sec. 705(e), 45 CFR 1329.12(b)(2) and 1329.15 (c)(1)-(6).

^{iv} 45 CFR 1329.15(c)(2).

^v 45 CFR 1329.16(a)(2); 45 CFR § 75.442; 45 CFR 1329.10(a)(1); sec. 705(c)(2)(B) of the Act.

^{vi} 45CFR 1329.14(a) & (b) and 1329.12(b)(2).

^{vii} Sec. 705(c)(2) of the Act.

^{viii} Sec. 705(c) of the Act.